



## CHANGE OF DETAILS FORM

### ANTARES PERSONAL CHOICE INVESTMENT FUNDS

**DATE: DECEMBER 2024**

Please complete the relevant sections in BLOCK letters, using BLACK or BLUE INK. If you make an error while completing this form, please do not use correction fluid. Cross out your mistakes and have all signatories initial the changes.

If there are changes to investor(s) and/or organisation details in Section 1 and Section 2 you will be required to complete the relevant Financial Services Council (FSC) identification form(s) and provide us with **certified copies** of the identity verification documents. Please contact Client Services on **1300 738 355** for further information.

Please return your completed form by:

**Mail:** Antares Registry Services  
GPO Box 804  
Melbourne VIC 3001

**Email:** [antaresequities\\_transactions@unitregistry.com.au](mailto:antaresequities_transactions@unitregistry.com.au)

Please ensure you include your account number in the subject line of your email.

If you require any assistance with completing this form, please contact Client Services on **1300 738 355**.

#### Privacy notice

We are committed to protecting your privacy. Any personal information we collect about you will be handled in accordance with our privacy policy, which outlines how we manage your personal information and how you may complain about a breach of your privacy. To obtain a copy, please visit [mlcam.com.au/privacy](https://mlcam.com.au/privacy) or by contacting Client Services on **1300 738 355**.

## 1. INVESTOR DETAILS

Mandatory (\*)

Account number\*

Account name\*

## 2. CHANGE IN PERSONNEL DETAILS

**Complete this section to add or remove a director / beneficial owner / senior managing official / partner / member / individual or corporate trustee / beneficiary on your account.**

For a change of trustee(s) please provide:

- A newly completed Initial Application Form;
- Certified copies of verification documents to support your change request.
- FSC identification form(s) available at **mlcam.com.au/forms**
- Australian Standard Transfer Form;

Please advise which role is changing, cross (X) the box and complete their details below.

- |   |  |  |   |
|---|--|--|---|
| <input type="checkbox"/> Director(s)                      | <input type="checkbox"/> Member(s) <sup>1</sup>          | <input type="checkbox"/> Senior managing officials(s) <sup>1</sup> | <input type="checkbox"/> Corporate Trustee <sup>1,2</sup> |
| <input type="checkbox"/> Beneficial owner(s) <sup>1</sup> | <input type="checkbox"/> Individual Trustee <sup>1</sup> | <input type="checkbox"/> Partner(s) <sup>1</sup>                   | <input type="checkbox"/> Beneficiary(s)                   |

Full name	Add	Remove
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="text"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please provide certified copies of verification documents to support your change request, such as:

1. Individuals: Driver's licence or passport;
2. Company: ASIC records reflecting the new director(s), beneficial owner(s);
3. Senior managing official: Updated minutes of meeting; or
4. Trust: Updated trust deed for any changes related to a Trust.

Certified copies of verification documents must be provided for all changes where new individuals are added.

<sup>1</sup> For changes to personnel (excluding director(s) or beneficiary(s)), please contact Client Services on **1300 738 355** to complete the FSC identification form for Individual(s).

<sup>2</sup> For changes to corporate trustee personnel, please contact Client Services on **1300 738 355** to complete the FSC identification form for Australian or foreign companies.

### 3. CHANGE OF CONTACT DETAILS

Complete this section to change your residential and/or postal address details.

#### Residential address or registered office address

Unit	Level	Street number	Street name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Suburb/Town
<input type="text"/>

State	Postcode	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>

#### Contact details

Telephone: Business hours	Mobile
<input type="text"/>	<input type="text"/>

Email address
<input type="text"/>

If postal address is different to the above, please complete this section below:

C/- (if applicable)
<input type="text"/>

Unit	Level	Street number	Street name
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Suburb/Town
<input type="text"/>

State	Postcode	Country
<input type="text"/>	<input type="text"/>	<input type="text"/>

## 4. CHANGE IN COMMUNICATION PREFERENCE

### 4A. Electronic Communication

**Complete this section to change your communication details.**

You will be required to register for access to Investor Online which enables you to view your account details online, including your current valuation, transaction confirmations, statements, reports and other material. Joint investors/individual trustees are required to register separately. From time to time we may still need to send you letters in the post.

Please cross (X) the boxes below as applicable.

- ☐ I/We prefer to receive a paper copy of all communications.
- ☐ Please provide my/our Financial Adviser (details provided in Section 8) with access to information about my/our investments and copies of all statements about my investment. If no election is made no copies will be sent.<sup>3</sup>

### 4B. Annual Report

We will publish a copy of the annual report for the Fund on **antarescapital.com.au**

- ☐ Please cross (X) this box if you wish to receive a paper copy of the Annual Report by post.
- ☐ Please cross (X) this box if you do not wish to receive a paper copy of the Annual Report by post.

If you do not choose to have the annual report mailed to you, we will email it to your previously nominated email address or the email address provided in Section 3. If you have not provided a correspondence email address, we will publish a copy of the annual report for the Fund on **antarescapital.com.au**, and we'll notify you by mail when this has been made available online.

<sup>3</sup> By electing this option, your Financial Adviser will also be able to access such information via Adviser Online.

## 5. CHANGE OF DISTRIBUTION METHOD

☐

Reinvest income distribution for additional units

OR

☐

Pay to a previously nominated bank account or the account nominated in Section 6.

## 6. CHANGE OF BANK ACCOUNT DETAILS FOR WITHDRAWAL PROCEEDS/INCOME DISTRIBUTIONS

**Complete this section to change your bank account details and/or if you chose to pay to a bank account in Section 5.**

For changes to bank/financial institution accounts relating to Regular Savings Plan debits, please complete Section 7 of this form.

By providing your bank account details in this section, you authorise MLC Investments Limited (MLC) to use these details for distributions that you have elected to be paid to your bank account and/or any future withdrawal requests that you nominate.<sup>4</sup> **For any requests to change bank account details, please post originals of your completed form to Antares Registry Services. We will not process any bank account detail changes until these are received.**

### Bank Account

Name of Australian bank or financial institution

Branch

BSB Number

 - 

Account Number

Account name<sup>5</sup>

<sup>4</sup> All payments from the Fund are in Australian dollars. Payments cannot be made from/into non-Australian dollar bank accounts.

<sup>5</sup> Payments can only be made to accounts held in the investor's name. For joint investors, payments can be made to a bank account held solely in the name of one of the joint account holders, provided both signatories have signed this form. No third party payments are made.

## 7. CHANGE IN DIRECT DEBIT AUTHORISATION - REGULAR SAVINGS PLAN

**Complete this section to change the bank/financial institution account details relating to Regular Savings Plan debits.**

I/ We request MLC Investments Limited, until further notice in writing, to debit from my/our account at the financial institution identified below any amounts that MLC Investments Limited (user ID number 032209) may debit or charge me/us through the direct debit facility. This request will remain in force in accordance with the terms of the Direct Debit Service Agreement described in the Initial Application Form and the relevant PDS and Product Guide (as applicable).

### Bank Account

Name of Australian bank or financial institution

Branch

BSB number  -  Account number

Account name

Signature

Signature

Date (DD/MM/YYYY):  /  /

Date (DD/MM/YYYY):  /  /

**Note: Please note that not all building societies or credit unions accept or make fund transfers. Please check with your financial institution before completing this form. Should this nominated bank account not belong to you as the investor then we may seek further information from you. We will seek to establish your relationship to the third party who holds the nominated bank account as required under Anti-Money Laundering legislation. Refer to the Direct Debit Service Agreement section of the Initial Application Form or the Additional Investment Form. For any requests to change bank account details, please post originals of your completed form to Antares Registry Services. We will not process any bank account detail changes until these are received.**

## 8. FINANCIAL ADVISER NOMINATION

**Complete this section to add/update/remove your Financial Adviser details.**

☐ **Add** - Please complete your new Financial Adviser's details below.

☐ **Update** - Please complete your new Financial Adviser's details below.

☐ **Remove**

### Financial Adviser's details

Title  Financial Adviser name

Dealer Group

Unit  Level  Street number  Street name

Suburb/Town  State  Postcode

Telephone: Business hours  Mobile

Email address

## 9. INTERESTED PARTIES

Complete this section to update the details of your interested parties.

- ☐ The following parties may receive information relating to this investment.
- ☐ The following parties should no longer receive information relating to this investment.

Name	Company
<input type="text"/>	<input type="text"/>
Email address	Contact phone number
<input type="text"/>	<input type="text"/>

### Delivery address

Unit	Level	Street number	Street name (or PO Box)
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Suburb/Town			
<input type="text"/>			
State	Postcode	Country	
<input type="text"/>	<input type="text"/>	<input type="text"/>	

- ☐ Please provide copies of all transactions and investor statements to the interested parties.

Please attach a schedule if more space is required

## 10. CHANGE OF NAME

Complete this section for a change in name due to (please cross (X) the relevant box):

<input type="checkbox"/> Marriage	<input type="checkbox"/> Divorce	<input type="checkbox"/> Deed poll	<input type="checkbox"/> Other (please specify)	<input type="text"/>
Title	Full given name(s)			
<input type="text"/>	<input type="text"/>			
Surname				
<input type="text"/>				

Please provide an original certified copy of your ID (Driver's Licence or Passport), marriage certificate, change of name certificate or divorce decree. We can only accept a marriage certificate issued by the appropriate State or Territory Registry of Births, Deaths and Marriages. Certification that the document is a true and complete copy of the original must appear on each page with an original signature and the title of the person who endorses the document. **For requests to change the name on your account, please post originals of your completed form and supporting documentation to Antares Registry Services. We will not process any name changes until these are received.**

Please sign using your previous and new signatures below.

Previous signature	New signature
<input type="text"/>	<input type="text"/>

Date:   /   /

**Change of name for other entities (e.g. company, superannuation fund, trust (including self-managed superannuation funds (SMSFs))**

**This section should not be completed for a change of trustee(s). For a change of trustee(s) please complete section 2.**

Previous Name	New Name
<input type="text"/>	<input type="text"/>
Entity name	Account reference (as applicable)
<input type="text"/>	<input type="text"/>

Please provide a certified copy of the Certificate of Corporation and evidence of the name change.

11. TAX STATUS NOTIFICATION

Please complete this section if you wish to update your tax status and/or provide your Australian tax file number (TFN), or a reason for the exemption.

MLC is authorised under the Australian Income Tax Assessment Act 1936 to collect your TFN for income distribution purposes.

If you are an Australian resident, please note that you don't have to provide your TFN and it's not an offence if you decide not to. But, if you don't, 'Pay As You Go Withholding Tax' will be deducted at the highest marginal tax rate (plus Medicare Levy) from any income distributions payable to you.

Please nominate your tax status below with a (X) if it has changed.

- ☐ Australian resident
- ☐ Non-resident

Investor 1

TFN

or TFN exemption (provide reason)

Investor 2

TFN

or TFN exemption (provide reason)

Company/Trust

TFN

ABN

or TFN exemption (provide reason)

For non-residents, please provide your country of residence for tax purposes. If an investor becomes a resident of another country for tax purposes we will need to capture their TIN/GIIN.

Country of residence and TIN/GIN



## 12. DECLARATION AND SIGNATURES

<input type="checkbox"/> Investor 1	<input type="checkbox"/> Individual trustee 1	<input type="checkbox"/> Director 1 <sup>6</sup>	<input type="checkbox"/> Sole director <sup>6</sup>
<input type="checkbox"/> Attorney 1 <sup>7</sup>	<input type="checkbox"/> Partner 1	<input type="checkbox"/> Authorised signatory <sup>6,8</sup>	

Signature

Date signed (DD/MM/YYYY)  
 /  /

Full name

Date of birth (DD/MM/YYYY)  
 /  /

<input type="checkbox"/> Investor 2	<input type="checkbox"/> Individual trustee 2	<input type="checkbox"/> Director 2 <sup>6</sup>	<input type="checkbox"/> Secretary <sup>6</sup>
<input type="checkbox"/> Attorney 2 <sup>7</sup>	<input type="checkbox"/> Partner 2	<input type="checkbox"/> Authorised signatory <sup>6,8</sup>	

Signature

Date signed (DD/MM/YYYY)  
 /  /

Full name

Date of birth (DD/MM/YYYY)  
 /  /

<sup>6</sup> For a company this form must be signed by two directors, a director and secretary, the sole director or authorised signatories of the company.

<sup>7</sup> Attorney's signature(s) must be witnessed.

<sup>8</sup> An Authorised Signatory List must have been previously provided.

### Signature of witness to Attorney 1

Signature of witness to Attorney 1 signature (witness must be a third party, i.e. not the investor or the named Attorney)  
I declare I have witnessed the signature of the named Attorney

Witness name (print)

Date signed (DD/MM/YYYY)

  /   /    

### Residential Address

Unit Level Street number Street name

   

Suburb/Town

State

Postcode

Country

### Signature of witness to Attorney 2

Signature of witness to Attorney 2 signature (witness must be a third party, i.e. not the investor or the named Attorney)  
I declare I have witnessed the signature of the named Attorney

Witness name (print)

Date signed (DD/MM/YYYY)

  /   /    

### Residential Address

Unit Level Street number Street name

   

Suburb/Town

State

Postcode

Country

If you have any questions, please contact Client Services on **1300 738 355** or visit **[antarescapital.com.au](http://antarescapital.com.au)**